

UNIVERSITY OF CALICUT
DIRECTORATE OF ADMISSIONS

31874/DOA-ASST-3/2024/Admn

Dated: 30.04.2024

NOTIFICATION-CUM-PROSPECTUS FOR ADMISSION TO
MBA PROGRAMME 2024-2026

Applications are invited for two-year (4 semester) **MBA, MBA (Health Care Management)** and **MBA (International Finance) programmes** for the Academic year 2024-25 at the Department of Commerce & Management Studies (DCMS), University Campus, University of Calicut and at the Self Financing MBA centres (School of Management Studies) under the Department. Applications are also invited for admission to the merit seats of Self-financing MBA institutes/colleges affiliated to the University (excluding admission to autonomous management colleges) (Please see the list of MBA colleges/SMS Centres in **Appendix I**) and for the Part-time MBA (Evening programme - Self Financing - 4 semesters). If sufficient number of candidates do not prefer any of the centres for the MBA evening programme, the programme will not be offered at that centre.

Candidates seeking admission under Management quota in Self financing MBA colleges shall also register online under the University, though the admission of such candidates is directly done by the colleges/institutions concerned.

Date of Commencement of Online Registration	30.04.2024
Last Date of Online Registration	15.05.2024, 5.00 pm

I. Eligibility :

Any degree of the University of Calicut (including degree Programmes of the SDE/Open Degree programme of SDE, University of Calicut) or that of any other University or Institute or Institution recognized by the UGC or AICTE. Programmes of other Universities or Institutions shall be in 10+2+3 pattern (or 10+2+4) under regular stream or distance education stream, recognized by DEC/UGC. In all the cases, the student should have passed the Bachelor Degree examination with not less than 50% marks or equivalent grade in aggregate, including the marks of languages, if any (without approximation, that is, 49.9999 % is not eligible since it is less than 50%). SEBC and SC/ST students are allowed relaxation in marks as per rules (i.e., 5% relaxation for SEBC & Other Eligible Communities and a mere pass for SC/ST/PwD).

Applicant must obtain a valid score in any one of the following Management Aptitude Tests:

- a) KMAT conducted by CEE, Govt. of Kerala, 2024 only**
- b) IIM-CAT, 2023 only**
- c) CMAT of NTA 2024 only**

Two years work experience is required for MBA evening programme in addition to the

other requirements. In the absence of adequate number of applicants with two years experience, others would also be considered.

Candidates awaiting their final semester degree results can also apply. However, all such candidates should submit their original Final Mark List/Consolidated Grade Card and Provisional Certificate to prove the eligibility on or before the closing date of admission fixed by the University/Admission Supervisory Committee, Thiruvananthapuram from time to time.

II. Selection :

Selection will be based on the combined score obtained in CMAT 2024/KMAT 2024/CAT- Nov 2023, Group Discussion and Personal Interview giving the following weightage :

KMAT/CAT score	: 80%
Group Discussion	: 10%
Personal Interview	: 10%
Total	: 100%

Candidates can opt upto 10 programmes of their choice on priority basis from among the Affiliated colleges / University Centres / DCMS through simple online steps available in MBA 2024 registration page.

III. Qualifying Marks: For KMAT/CMAT/CAT, the General category/SEBC candidates who secure 10% of the total marks and above are qualified for admission for MBA programme in University Teaching Department, School of Management Studies (MBA Centres) and Affiliated Management Colleges. For SC/ST/PwD category the qualifying cut off marks is 7.5%.

IV. How to Apply :

- 1. First Step - Mobile Number verification using OTP :** Candidate shall create a CAP ID by providing the basic details using the "New User (Create CAP ID)" link provided in the MBA 2024 registration page. Candidates applying for MBA 2024 shall provide a mobile number (mobile number of students/parents/guardian only to be furnished) and complete the mobile number verification using the OTP received in the mobile.
- 2. Second Step - Details regarding Additional PG :** After step 1, the candidates will be redirected to the page where he/she has to furnish the basic details and the details of additional PG. After successful submission of the details, a CAP ID and Password will be sent to the registered mobile number instantly (**Mobile number of students/ parents/guardian only to be furnished**).
- 3. Third Step - Registration Completion and Making Payment :** With the CAP ID and Password received in the registered mobile number, the candidate can login and fill the registration page by providing required data. Candidates shall take utmost care while selecting the reservation category during the filling up of registration data. For completing the

registration, candidate shall click on the "Finalise & Proceed to Payment" button and make payment.

4. An **application fee of ₹ 875/-** for General Category and **₹ 295/-** for SC/ST Category will have to be paid by the candidates for completing the registration procedure. All additional PG candidates shall pay the fee of **₹ 875/-** since, additional PG candidates are not eligible for any fee concession and reservation.
5. During the payment, the website will be redirected to the "*University of Calicut Instant Web Payment System (CUIWPS)*" page where the student can select the desired choice of payment. After successful payment, candidates can collect the print out of application after re-login using the CAP ID and Password provided earlier. (In case, the payment fails, the candidate will have to re-login and do the payment procedure once again to complete the payment and obtain the printout of the application). Print out of the application will be provided only if the payment is successful.
6. Candidate's application will be considered complete only if he/she has completed the above mentioned steps and is holding a finalised printout.
7. **The candidate must mention the CAP ID in all future communications.**
8. The applicants shall update themselves with the University website admission.uoc.ac.in and the University press releases for the latest information related to the admission process.
9. For details of the courses /colleges please see **Appendix I**.
10. **Fee once remitted will not be refunded or adjusted for any other registration purposes.**

V. General Conditions and Guidelines :

1. **'Open All India Quota' applicable only in the University Teaching Department** : 10% of sanctioned seats or 2 seats, whichever is higher are created for MBA programme offered at University Department (DCMS) only, in addition to the total sanctioned seats, earmarked as 'Open All India Quota' reserved for applicants who are natives of states other than Kerala subject to the following conditions. (U.O No: 3259/2020/Admn dated 11.03.2020).
 - 1.1 If there are no applicants for 'Open All India Quota', the additionally created seats shall be cancelled.
 - 1.2 Communal reservation shall not be made applicable for 'Open All India Quota'.
 - 1.3 Applicants for 'Open All India Quota' shall have to produce a valid nativity certificate issued by the competent authority, at the time of admission.
 - 1.4 Candidates under 'Open All India Quota' shall have to fulfil the eligibility stipulated for General Category candidates for admission.
 - 1.5 Candidates who take admission under 'Open All India Quota' shall submit qualifying Mark list/ Grade cards/ Certificates at the time of admission.

1.6 The fees applicable to General Category are applicable to 'Open All India Quota' students also.

2. The applicants must produce a valid nativity certificate from the competent authority at the time of admission to prove that they are natives of Kerala.
3. One seat is reserved with the sanctioned strength for the ethnic native Lakshadweep candidates, who are eligible for admission based on the sponsorship letter from the Lakshadweep Administration, subject to eligibility (U.O. No:14933/2016/Admn dated 26.12.2016). However, they have to pay fee as is fixed for ST category (U.O. No. 8113/2022/Admn dated 02.04.2022, U.O.No.12753/2022/Admn dated 28.06.2022).
4. The Directorate of Admissions/Dept. of Commerce and Management Studies (DCMS) are authorised to conduct Group Discussion, Personal Interview and Admissions, as per rules, and to allot students to Affiliated colleges/MBA centres.
5. All candidates seeking admission including those who seek admission under Management quota in affiliated self financing MBA colleges shall register online. Admission can only be made from the rank list prepared by the University including management seat. The candidates who seek admission under Management quota shall submit a copy of the print-out of the online application at the college where they propose to take admission.
6. Candidates shall update themselves with the **University Website (www.admission.uoc.ac.in)** and with the University Press releases for the latest information.
7. **Claim for Communal reservation under 'Socially and Educationally Backward Classes' (SEBC):** Reservation of seats to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in G.O. (P) 208/66/Edn. Dated 2.5.1966, and G.O. (P) 2/2017BCDD, Dated 8.3.2017 as amended from time to time. Candidates claiming reservation under SEBC Quota should invariably produce both community and non-creamy layer certificates obtained from the Village Officer/Thahsildar at the time of admission. Candidates whose annual family income is above the amount stipulated by the Govt. for this purpose from time to time are not eligible for reservation. The seats unavailed by SEBC category candidates will be filled from open quota.
8. **Claim for Reservation under Scheduled Castes/Scheduled Tribes Quota:** Candidates claiming reservation under Scheduled Castes/ Scheduled Tribes quota should obtain the Caste/Community Certificate from the Tahsildar. The seats unavailed by the SC candidates will go to ST candidates and vice versa.
9. **Claim of OEC candidates against the un-availed seats of SC/ST candidates:** Other Eligible Community (OEC) candidates who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish Community and Income certificates obtained from the Village Officer. Those OEC candidates whose annual family income is up to the amount stipulated by the Govt. for this purpose from time to time alone are eligible for admission to such seats.
10. **EWS (Economically Weaker Sections) :** Candidates coming under SC/ST/OEC/SEBC are not eligible for EWS reservation. Only general category candidates who are not enjoying any

communal reservation and belonging to economically weaker class are eligible for EWS reservation (U.O.No. 10306/2022/Admn dated 21.05.2022). Seats under EWS quota in all MBA institutions (institutions which do not have minority status and allow reservation to other backward classes) will be filled by the University from the registered students belonging to Economically Weaker Sections.(U.O.No. 4958/2020/Admn Dated, 29.05.2020 & U.O.No. 7158/2020/Admn Dated,28.07.2020 & GO(Ms).No. 216/2022/Admn Dated 07.05.2022). Please see G.O.(Ms) No.23/2022/P&ARD Dated 04.10.2022, which includes the format for EWS certificate to be obtained from Village Officer. An Income & Assets Certificate below Rs.4 lakh (**Appendix II**) or AAY and PHH Certificate (**Appendix III**) issued from Village Officer/ Tahasildar should be produced at the time of admission, by the candidates who wish to avail reservation under EWS category. In all Self Financing MBA colleges which do not have minority status and allow reservation to other backward classes, ten percent (10%) of the seats shall be additionally created over and above the sanctioned strength, excluding management seats and reserved for the EWS candidates. (U.O.No.7158/2020/Admn Dated, 28.07.2020).

11. **Persons with Disabilities (PwD)** : Five percent (5%) of seats within the sanctioned strength in each institution are reserved for Persons with Disabilities. (U.O.280/2018/Admn dated 06.01.2018). PwD candidates shall produce the medical certificate issued by the District Medical Board or competent authorities stating that the disability is 40% or above. The category of the disabilities should be specified clearly in the medical certificate.
12. **Sports Quota** : One seat within the sanctioned strength in each institution is reserved for sports quota. The candidates who seek admission through sports quota should register through the online facility. In addition to this, candidates seeking admission in the University Teaching Departments/MBA Centres/Affiliated colleges shall submit their application to the Department of Physical Education (DPE) before the last date of online registration along with necessary documents for getting considered to be included in the sports quota rank list prepared by the Department of Physical Education. Only those candidates who have satisfied the norms prescribed below are eligible for admission under sports quota. [U.O. No. 9697/2015 dated :14.09.2015(PG)].

1. Representing the Country in International Competitions.
2. Winning the I / II / III in the Senior National Championships.
3. Representing Senior State in National Championships.
4. Winning I / II / III in the All India Inter University Championships.
5. Representing the University (U.O.No. GA I/A2/2454 / 1998 dated 01.10.1999 & 01.07.2003 and GA I/A2/5990 / 2003 dated 06.04.2004).
6. Member of the University Teams.
7. First/Second position in the Senior State Championship.
8. First position in the Inter Collegiate Inter zone Championship (1st preference to be given to University of Calicut, then MG University, then University of Kerala and then Kannur University).

9. Norms 6, 7, 8 are added as per UO No.6494/2014/Admn dated. 07.07.2014.
10. Medal winners in Junior National Championship.
11. Persons representing the State in Junior National Championships.
12. I/II/III position holders in the inter Collegiate inter Zone Tournaments. Norms 9,10,11 are added as per UO No.13627/2016/Admn dated 21/11/2016.

13. **Commencement of Classes** : Date of commencement of classes in the University Teaching Departments/MBA Centres/Affiliated Colleges will be as per the directions from the AICTE/Admission Supervisory Committee, Thiruvananthapuram. Changes if any will be informed through press release / University Website.
14. **Additional PG** : Candidates can apply for Additional PG programmes subject to the conditions laid down in U.O.No. 2545/2024/Admn dated 15.02.2024. A candidate having a regular PG Degree in Non Professional/Professional Programme can avail additional PG in Professional/Non professional programmes under Regular Mode. A candidate can pursue two PG programmes simultaneously one in regular mode and another in Open and Distance Learning (ODL)/Online mode, without overlapping the class timing of the other programme. Students taking additional PG are not eligible for any fee concession and reservation.
15. Those candidates who have completed their qualifying examination from other Universities shall produce a **Percentage certificate** issued from the concerned University, if the percentage of marks is not mentioned in their final grade card / mark list. If they fail to submit the same before the stipulated time, they will not be considered for admission at any stage.
16. No fees other than those prescribed by the University/Admission Supervisory Committee, Thiruvananthapuram from time to time, shall be levied from the students. (U.O.No:520/2019/Admn dated 14.01.2019 & Circular No:1680/DOA-ASST-2/2015/Admn, dated 08.02.2019). Detailed fee structure of each institution is given separately in the website.

VI. Reservation Rules :

Table 1 : University Teaching Department :	
CATEGORY	% of RESERVATION
General/Open Quota	50
SC	15
ST	7.5
ETB	8
Muslim	7
Latin Catholic Other than Anglo Indians	1
OBX	1
OBH	3
*EWS (Economically Weaker Section)	10

*In University Teaching depts, in order to comply with the 10% EWS reservation, 2.5% seats are created additionally, over and above the sanctioned intake (UO No.7518/2021/Admn dt.02.08.2021)

Table 2: School of Management Studies (MBA centres) & Self financing MBA colleges :	
In the case of Self Financing MBA Colleges, 50% of the total seats shall be filled by the management from among candidates of their choice provided they satisfy the eligibility conditions. The remaining seats (50%) shall be distributed and filled as follows:	
CATEGORY	% OF RESERVATION
General/Open Quota	60
Socially and Educationally Backward Classes	30
Ezhava (EZ)	9
Muslim (MU)	8
Other Backward Hindu (BH)	3
Latin Catholics and Anglo Indians(LA)	3
Dheevara and related Communities (DV)	2
Viswakarma and related Communities (VK)	2
Kusava and related Communities (KN)	1
Other Backward Christian (OBX)	1
Kudumbi (KU)	1
SC/ST	10
SC	8
ST	2
**EWS (Economically Weaker Section)	10

**10% of the total seats are created additionally over and above the sanctioned strength in the case of MBA centres and 10% of the total seats, excluding the 50% management seats shall be created additionally over and above the sanctioned strength in the case of self financing colleges (which do not have minority status and allow SEBC reservation).

Dr. Satheesh.E.K
Registrar

Appendix – I**List of Un-Aided/Self Financing MBA Colleges**

Sl. No.	College Name	Programme Name	Sanctioned Intake
1.	Ma' Din Global Institute of Management Studies Melmuri, Eranad, Malappuram	MBA	60
2.	Elijah Institute of Management studies, Thrissur	MBA	60
3.	Naipunnya Business School (Naipunya Institute of Management & Information Technology	MBA	60
4.	Sahrdaya Institute of Management Studies, Thrissur	MBA	60
5.	Farook Institute of Management studies, Farook College P.O, Calicut	MBA	120
6.	SNES Institute of Management studies and Reaserch, Chethukadavu, Kunnamangalam ,Calicut	MBA	60
7.	Monti International Institute of management studies, Angadippuram	MBA	60
8.	Ahalia School of Management, Kozhippara, Palakkad	MBA MBA (Health Care Management)	30 30
9.	Holy Grace Academy of Management Studies Kuruvillassery, Mala, Thrissur	MBA	120
10.	Chathamkulam Institute of Research & Advanced Studies, Kanjikode, Palakkad.	MBA	60
11.	Sirajul Huda Institute of Management Studies, Kuttiadi, Kozhikode	MBA	60

List of Centres of School of Management Studies (SMS)

Sl. No.	College Name	Programme Name	Sanctioned Intake
1.	SMS Calicut	MBA	40
2.	SMS Aranattukara	MBA(Full Time), MBA(Part Time), MBA International Finance, MBA (Health Care Management)	All courses 40, except MBA(Part Time) which is 30
3.	SMS Palakkad	MBA	40
4.	SMS Vatakara	MBA	40
5.	SMS Kuttippuram	MBA	40
6.	SMS Peramangalam, Thrissur	MBA	40

Appendix – II

(Annexure I of G.O. (Ms) No.23/2022/P&ARD dated 04.10.2022)

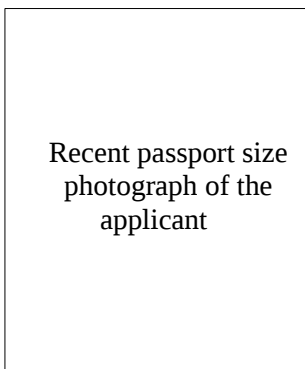
INCOME AND ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS OF CITIZENS IN GENERAL CATEGORY FOR THE PURPOSE OF RESERVATION UNDER CLAUSE (6) OF ARTICLE 15 OF THE CONSTITUTION

(Reservation for admission to Educational Institutions other than Minority institutions)

Certificate No.

Date :

This is to certify that Shri/Smt/Kumari
Son/daughter/wife of is a resident
of
..... (H. E. Address)
village District, Kerala State, Pin Code whose
photograph is affixed below whose photograph is affixed below belongs to Economically Weaker
Sections in General Category (*) and that his/her family income is
Rs.....
..... (in words also) for the financial year and that his/her family
does not own or possess assets exceeding the limit specified in G.O.(Ms.) No.2/2020/P&ARD dated
12.02.2020 and that he/she not belong to a caste/community/class recognised as belonging to Scheduled
Caste, Scheduled Tribes or Socially & Educationally Backward Classes.



Signature with Office Seal

Name

Designation

(*) General Category means and includes all Classes of citizens other than Scheduled Castes, Scheduled Tribe, Socially and Educationally Backward Class and Other Backward Class.

Note: Citizens belonging to Other Eligible Communities (OEC) eligible for reservation for admission to educational institutions also stand excluded from General Category.

Appendix III

(Annexure III of G.O. (Ms) No.23/2022/P&ARD dated 04.10.2022)

CERTIFICATE TO BE PRODUCED BY THE APPLICANTS BELONGING TO ANTHYODAYA ANNAYOJANA (AAY) AND PRIORITY HOUSE HOLD (PHH) CATEGORY FOR THE PURPOSE OF RESERVATION UNDER CLAUSE (6) OF ARTICLE 15 OF THE CONSTITUTION

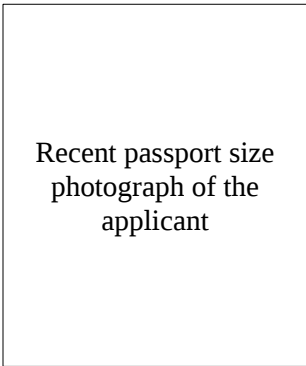
(Reservation for admission to Educational Institutions other than Minority institutions)

(Vide G.O. (Ms) No.23/2022/P&ARD dated 04.10.2022)

Certificate No.

Date :

This is to certify that Shri/Smt/Kumari
Son/daughter/wife of is a resident
of
..... (H. E. Address)
village Taluk,
District in Kerala, Pin Code whose photograph is affixed below, is a member of
Anthyodaya Annayojana (AAY)/Priority House Hold (PHH) and that his/her name is included in the
Ration Card issued under this category and that he/she does not belong to a caste/community/class
recognised as Scheduled Castes, Scheduled Tribes or Socially & Educationally Backward Classes in the
State and therefore he/she belongs to Economically Weaker Sections in General Category. (*)



Signature

Name

Designation

(Seal)

(*) General Category means and includes all Classes of citizens other than Scheduled Castes, Scheduled Tribe, Socially and Educationally Backward Class and Other Backward Class.

Note: Citizens belonging to Other Eligible Communities (OEC) eligible for reservation for admission to educational institutions also stand excluded from General Category.